

EXAMPLE PHONE TREE LAYOUT



COORDINATOR

KEY GROUP

Key Member #1

Key Member #2

Key Member #3

Key Member #4

1 2 3 4

5 6 7 8

9 10 11 12

13 14 15 16

**Key Member #1
Contacts**

- 1. Jo 555-3434
- 2. Beth 555-0786
- 3. Jill 555-5623
- 4. Linda 555-0401

**Key Member #2
Contacts**

- 5. Jane 555-0716
- 6. Betty 555-9812
- 7. June 555-1718
- 8. Alex 555-8833

**Key Member #3
Contacts**

- 9. Ruby 555-7786
- 10. Amy 555-9856
- 11. Robin 555-1887
- 12. Patty 555-9734

**Key Member #4
Contacts**

- 13. Lynn 555-6741
- 14. Molly 555-9802
- 15. Tara 555-1532
- 16. Denise 555-2834